



Thursday, December 1, 2022

Minutes of the meeting of the Comox Strathcona Regional Hospital District Board of Directors held on Thursday, December 1, 2022 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:35 am.

## MINUTES

### Present:

#### **Vice-Chair:**

D. Hillian City of Courtenay

#### **Directors:**

R. Mawhinney Discovery Islands-Mainland Inlets (Electoral Area C)

K. Dahl City of Campbell River

M. Vonesch Cortes Island (Electoral Area B)

D. Arbour Baynes Sound-Denman/Hornby Islands (Area A)

D. Chapman City of Campbell River

M. Davis Village of Tahsis

R. Kerr City of Campbell River

E. Grieve Puntledge/Black Creek (Area C)

K. Jules Ka:'yu : 'k't'h / Che : k'tles7et'h First Nations

S. Sinnott City of Campbell River

J. Rice Oyster Bay-Buttle Lake (Electoral Area D)

W. Morin City of Courtenay

G. Whalley Kyuquot – Nootka/Sayward (Area A)

J. Kerr Town of Comox

K. Grant Town of Comox

M. Baker Village of Sayward

J. Colborne Village of Zeballos

#### **Alt. Directors:**

B. Wells City of Courtenay

R. Nichol Lazo North (Area 'B')

S. Sullivan Village of Cumberland

E. Jolicoeur City of Courtenay

#### **Staff:**

R. Dyson Chief Administrative Officer

J. Warren Deputy Chief Administrative Officer

L. Wiwcharuk Chief Financial Officer

J. Martens General Manager of Corporate Services

L. Dennis Manager of Legislative Services

S. Speed Branch Assistant-Corporate Services

### Absent:

#### **Directors:**

M. Lott Village of Gold River

B. Lanyon City of Campbell River

### ATTENDANCE:

Directors Jules and Whalley were not present when the meeting was called to order.

**PRESIDING MEMBER:**

As the elected vice-chair for 2022, Director Doug Hillian served as the presiding member for this meeting.

In accordance with the Hospital District Act and Bylaw No. 248 being "Comox-Strathcona Regional Hospital District Board Procedure Bylaw No. 248, 2008", the election of the chair and vice-chair shall occur at the first meeting in 2023.

**RECOGNITION OF TRADITIONAL TERRITORIES**

The Vice-Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

**ADOPTION OF MINUTES:**

B. Wells/D. Arbour: THAT the Comox Strathcona Regional Hospital District Board minutes dated September 8, 2022 be adopted [Item]

HDA (9) Carried

R. Mawhinney/S. Sullivan: THAT the Comox Strathcona Regional Hospital District Board minutes dated April 28, 2022 be adopted [Item]

HDA (9) Carried

**REPORTS:**

**COMOX STRATHCONA REGIONAL HOSPITAL DISTRICT (CSRHD) BOARD GOVERNANCE**

E. Grieve/B. Wells: THAT information presented by Eli Mina, board effectiveness consultant and registered parliamentarian, regarding board governance and decision making be received. [Item]

HDA (9) Carried

Director Arbor left the meeting at 9:53 am.

Director Whalley joined the meeting at 10:19 am.

Director Jules joined the meeting at 10:21 am.

The Board recessed at 10:54 am and reconvened at 11:06 am.

Director Arbor returned to the meeting at 11:27 am

Director Colborne left the meeting at 12:09 pm.

The Board recessed at 12:35 pm and reconvened at 12:50 pm.

Director Rice left the meeting at 12:50 pm.

**BOARD ORIENTATION - CSRHD OVERVIEW**

D. Arbour/B. Wells: THAT the presentation regarding an overview of the Regional Hospital District Boards mandate and key projects provided by staff be received.

HDA (9)

Carried

## **BOARD ORIENTATION - PRESENTATION BY ISLAND HEALTH**

B. Wells/D. Arbour: THAT the presentation regarding an overview of the partnership between the Regional Hospital District and Island Health presented by Diane MacKay and Max Jajszczok of Island Health be received. [\[Item\]](#)

HDA (9)

Carried

Director Vonesch left the meeting at 1:33 pm.

## **VARY THE AGENDA**

B. Wells/D. Arbour: THAT the agenda be varied to bring forward item F.5 (Audit Service Plan for the Year Ending December 31, 2022).

HDA (9)

Carried

## **AUDIT SERVICE PLAN FOR THE YEAR ENDING DECEMBER 31, 2022**

R. Mawhinney/E. Grieve: THAT the report dated November 17, 2022 regarding the 2022 audit service plan for the Comox Strathcona Regional Hospital District as submitted by the audit firm MNP LLP, be received. [\[Item\]](#)

HDA (9)

Carried

Cory Vanderhorst, MNP, provided information regarding the 2022 audit service plan for the Comox Strathcona Regional Hospital District.

## **2023 PROVISIONAL BUDGET**

D. Arbour/B. Wells: THAT the report dated November 25, 2022 regarding the 2023 Provisional Budget be received. [\[Item\]](#)

HDA (9)

Carried

E. Grieve/R. Mawhinney: THAT the 2023 Provisional Budget for the Comox Strathcona Regional Hospital District be adopted as presented.

HDA (9)

Carried

## **SUMMARY OF PROJECTS AS OF NOVEMBER 23, 2022**

B. Wells/D. Arbour: THAT the Summary of Projects as of November 23, 2022 be received. [\[Item\]](#)

HDA (9)

Carried

## **CSRHD MANAGEMENT REPORT**

S. Sullivan/K. Grant: The CSRHD Board management report dated November 2022 be received. [\[Item\]](#)

HDA (9)

Carried

## **TERMINATION:**

D. Arbour/B. Wells: THAT the meeting terminate.

HDA (9)

Carried

Time: 2:34 pm

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_:

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Doug Hillian  
Vice-Chair

Certified Correct:

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Lisa Dennis  
Manager of Legislative Services

Recorded By:

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Selena Speed  
Recording Secretary